

# The Little Theatre of Alexandria

600 Wolfe Street  
Alexandria, VA 22314



Phone: 703-683-5778  
www.thelittletheatre.com

## ANNUAL REPORT

## 2019-2020

### **PRESIDENT**

Russell Wyland

### **BOARD OF GOVERNORS**

#### **Artistic Support**

Susan Boyd

#### **Box Office**

Ira Forstater

#### **Building**

Frank D. Shutts II

#### **Development**

Sarah Holt

#### **Education**

Michael J. Baker, Jr.

#### **Front of the House**

Robert Kraus

#### **Membership**

Brendan Quinn

#### **Production**

Alan Wray

#### **Public Relations**

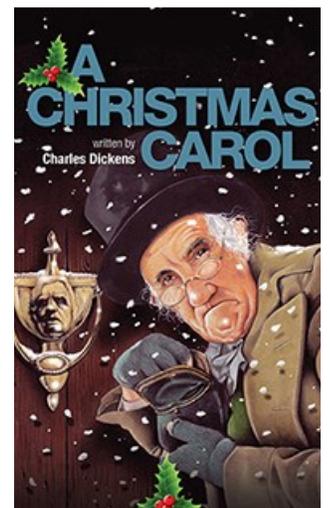
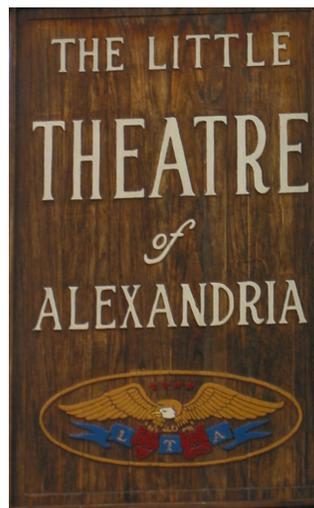
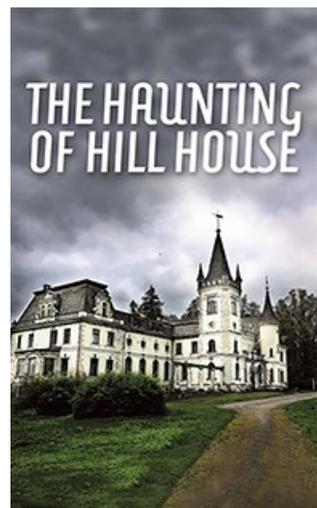
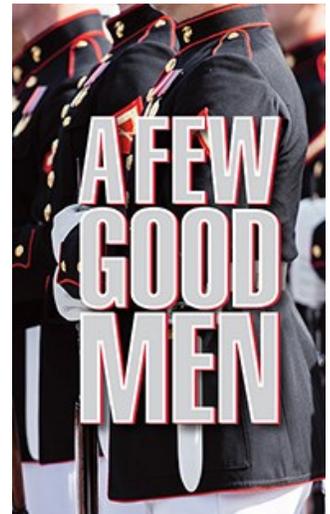
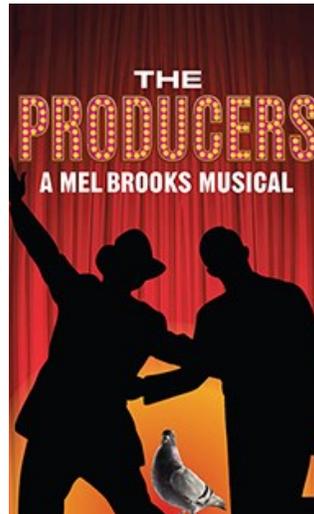
Rachel Alberts

#### **Seasonal Planning**

Ashley Amidon

#### **Technical Support**

Ken Crowley



### **Treasurer**

David Hale

### **President Pro Tem**

Ashley Amidon

### **Secretary to the Board**

Lynn O'Connell

### **Executive Secretary**

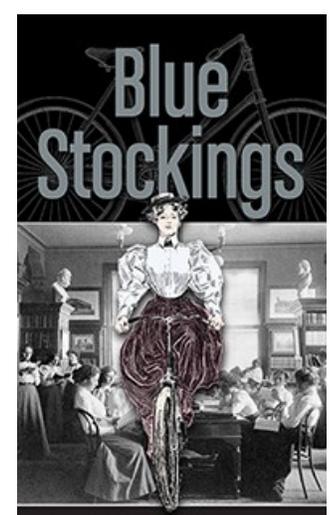
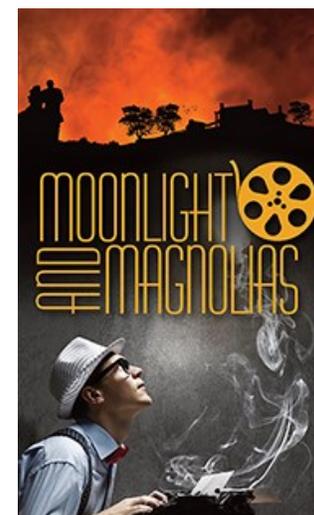
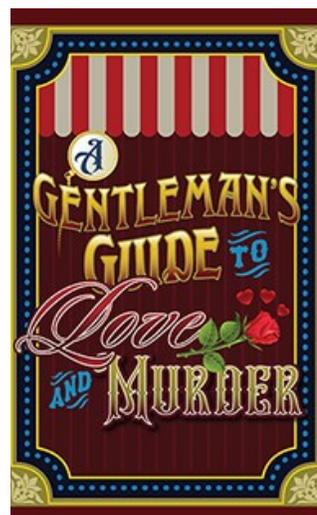
Jamie Blake

### **Business Office Manager**

Tina McCrea

### **Box Office Manager**

Crissy Wilke



Production	# of public Performances	Member/Council Tickets	Public Tickets	Subscrib. Tickets	Comps Tickets	Total # of Tickets	% of Tickets Sold
<i>A Fox on the Fairway</i>	16	224	1,135	864	90	2,313	67%
<i>The Producers</i>	16	246	2,281	652	81	3,260	95%
<i>A Few Good Men</i>	16	260	1,571	847	79	2,757	80%
<i>The Haunting of Hill House</i>	16	203	2,128	837	72	3,240	94%
<i>A Gentleman's Guide to Love...</i>	17	256	2,294	838	123	3,511	96%
<i>Moonlight and Magnolias</i>	10*	141	1,298	827	55	2,321	74%
<i>Blue Stockings</i>	0*	N/A	N/A	N/A	N/A	N/A	N/A
<b>TOTAL</b>	<b>91</b>	<b>1,330</b>	<b>10,707</b>	<b>4,865</b>	<b>500</b>	<b>17,402</b>	<b>84% AVG</b>
<i>A Christmas Carol - Fundraiser</i>	19	0	3,807	107	36	3,950	97%

\*Performances cancelled due to COVID19 pandemic.

### **LTA Department Chairpersons & Coordinators**

ADA . . . . .	David McCallum	Nominations . . . . .	Joanna Henry
Archivist . . . . .	Charles Dragonette		Bobbie Herbst
Auditions Coordinators. . . . .	Sherry Clark	Next Gen. . . . .	Brendan Quinn
	Margaret-Evans Joyce	One Acts. . . . .	Nick Friedlander
Audio/Video. . . . .	Jay Bartol	Paint . . . . .	Stacey Becker
Awards/Judges . . . . .	Kira Hogan		Mary Hutzler
Backstage/SM Desk . . . . .	Austin Fodrie	Playbill Coordinator . . . . .	Bobbie Herbst
Costumes . . . . .	Stacey Becker	Playbill Editor . . . . .	Carol Hutchinson
	Alex Geoghagan	Play Selection. . . . .	Jeff Haslow
Director Selection . . . . .	Jeff Haslow	Properties. . . . .	Bobbie Herbst
Events Coordinator. . . . .	Luana Bossolo		Nicole Zuchetto
Floodlight Coordinator. . . . .	Kirstin Apker	Rigging . . . . .	Russell Wyland
FOH Inventory Control. . . . .	Monty Montgomery	Safety Officers . . . . .	Stacey Becker
FOH Special Events Mgmt. . . . .	Iolaire McFadden		Ken Brown
	Susan McFadden	Set Decoration . . . . .	Kirstin Apker
FOH Training . . . . .	Lynn O'Connell		Charles Dragonette
Hair, Wigs & Make-up. . . . .	Susan Boyd		Judy Kee
	Chanel Lancaster	Sound . . . . .	David Correia
Lighting . . . . .	Jeffrey Auerbach		Alan Wray
	Kimberly Crago	Special Effects . . . . .	Art Snow
Marketing. . . . .	Rachel Alberts	Wardrobe . . . . .	Jean Schlichting
Musical Instruments . . . . .	Beverley Benda		Kit Sibley
		Woodshop . . . . .	Jim Hutzler
			Dan Remmers

### **Budget Committee**

Marzanne Claiborne, David Hale, Sarah Holt, Marian Holmes, Zell Murphy, Rance Willis

### **Building Committee**

Luana Bossolo, Ken Brown, David Hale, Marian Holmes, Mary Hutzler, Myke Taister, Carolyn Winters

### **Nominating Committee**

Joel Durgavich, Joanna Henry, Bobbie Herbst, Richard Isaacs

### **Financial Trustees**

Patricia Bradford, Maria Ciarrocchi, Nicholas Burakow, Ron Field, Rance Willis

**THE LITTLE THEATRE OF ALEXANDRIA**  
**COMPARATIVE BALANCE SHEET FOR THE PERIODS ENDING 4/30/2019 AND 4/30/2020**

	<u>4/30/2019</u>	<u>4/30/2020</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
CASH - WELLS FARGO - OPERATING ACCOUNT	\$61,310	\$6,784
PETTY CASH - FRONT OF HOUSE	\$40	\$40
PETTY CASH - BOX OFFICE	\$100	\$100
PETTY CASH - BUSINESS OFFICE	\$169	\$169
MONEY MARKET - MORGAN STANLEY	\$83,556	\$58,449
WELLS FARGO - CREDIT CARD ACCOUNT	\$74,828	\$43,442
ACCURED INCOME TICKETS - VENDINI	\$3,212	\$1,222
MARKETABLE SECURITIES	\$2,650,187	\$2,711,279
<b>TOTAL CURRENT ASSETS</b>	<b>\$2,873,402</b>	<b>\$2,821,487</b>
<b>FIXED ASSETS</b>		
LAND	\$75,000	\$75,000
BUILDING	\$1,730,164	\$1,769,113
ACCUMULATED DEPRECIATION - BUILDING	(\$1,121,216)	(\$1,173,910)
FURNITURE AND FIXTURES	\$122,062	\$128,739
ACCUMULATED DEPRECIATION - FURNITURE AND FIXTURES	(\$118,138)	(\$118,138)
EQUIPMENT	\$344,190	\$367,094
ACCUMULATED DEPRECIATION - EQUIPMENT	(\$319,827)	(\$335,111)
<b>TOTAL FIXED ASSETS</b>	<b>\$712,236</b>	<b>\$712,787</b>
<b>OTHER ASSETS</b>		
PREPAID EXPENSES	\$56,529	\$63,652
SECURITY DEPOSIT - ACADEMY BLDG	\$5,000	\$5,000
<b>TOTAL OTHER ASSETS</b>	<b>\$61,529</b>	<b>\$68,652</b>
<b>TOTAL ASSETS</b>	<b>\$3,647,167</b>	<b>\$3,602,926</b>
	=====	=====
<b>CURRENT LIABILITIES</b>		
CREDIT CARD PAYABLE	\$3,907	(\$482)
PAYROLL LIABILITY	\$0	
DIRECT DEPOSIT LIABILITY	\$0	
DEFERRED INCOME	\$0	
ACCURED EXPENSES	\$0	
ACCOUNTS PAYABLE	(\$653)	-\$6,760
SOCIAL SECURITY WITHHOLDING	\$0	
MEDICARE WITHHOLDING	\$0	
FEDERAL WITHHOLDING	\$0	
STATE WITHHOLDING	\$0	
<b>OTHER CURRENT LIABILITIES</b>		
DEFERRED REVENUE - MISC	\$222	\$42
DEFERRED REVENUE - SPONSORS	\$2,400	\$5,600
DEFERRED REVENUE - SUMMER CAMP	\$28,348	\$71,153
DEFERRED REVENUE - SUBSCRIPTIONS	\$92,514	\$0
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$126,738</b>	<b>\$76,795</b>
<b>LONG TERM LIABILITIES</b>		
NOTES PAYABLE - LONG TERM	\$0	\$0
<b>TOTAL LONG TERM LIABILITIES</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL LIABILITIES</b>	<b>\$126,738</b>	<b>\$69,553</b>
<b>EQUITY</b>		
EQUITY (GENERAL FUND AND RETAINED EARNINGS)	\$2,626,313	\$2,867,341
UNREALIZED ASSETS (MARKETABLE SECURITIES)	\$652,686	\$652,686
NET INCOME	\$241,430	\$13,346
<b>TOTAL EQUITY</b>	<b>\$3,520,429</b>	<b>\$3,533,373</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$3,647,167</b>	<b>\$3,602,926</b>
	=====	=====
<b>MARKET VALUE OF PORTFOLIO AS OF 4/30/19</b>	<b>\$2,650,187</b>	<b>\$2,711,279</b>

**THE LITTLE THEATRE OF ALEXANDRIA**  
**STATEMENT OF INCOME AND EXPENSES - COMPARISON DATA FOR THE YEAR ENDING APRIL 30, 2020**

	Budget 2019	Actual 2019	Budget 2020	Actual 2020
<b>REVENUE</b>				
TICKETS	\$270,000	\$271,055	\$275,000	\$282,959
SUBSCRIPTIONS	\$130,000	\$120,332	\$130,000	\$111,157
FRONT OF THE HOUSE	\$11,000	\$10,104	\$11,000	\$10,384
MEMBERSHIP	\$24,000	\$21,865	\$24,000	\$17,559
SPONSORS	\$27,000	\$22,110	\$21,000	\$21,290
EDUCATION	\$342,400	\$345,315	\$365,000	\$377,136
ADVERTISING	\$5,000	\$2,709	\$5,000	\$4,002
AWARDS/SEASONAL PLANNING	\$2,400	\$2,992	\$2,600	\$3,224
HOLIDAY SHOW FUND RAISER	\$70,000	\$78,831	\$79,000	\$79,213
OTHER	<u>\$8,700</u>	<u>\$23,062</u>	<u>\$9,200</u>	<u>\$8,107</u>
<b>TOTAL REVENUE</b>	<b>\$890,500</b>	<b>\$898,375</b>	<b>\$921,800</b>	<b>\$915,031</b>
<b>EXPENSES</b>				
ADMINISTRATION	\$261,100	\$247,309	\$275,900	\$275,365
SEASONAL PLANNING	\$7,575	\$9,646	\$7,625	\$7,362
BOX OFFICE	\$30,700	\$23,779	\$28,750	\$24,701
BUILDING	\$111,550	\$126,584	\$118,750	\$135,354
DEVELOPMENT	\$4,100	\$1,545	\$1,100	\$804
MEMBERSHIP	\$3,200	\$1,546	\$2,700	\$2,032
EDUCATION	\$261,300	\$253,198	\$273,400	\$293,667
PRODUCTION	\$106,070	\$96,992	\$118,822	\$107,352
PUBLIC RELATIONS	\$70,300	\$68,076	\$70,800	\$65,967
FRONT OF THE HOUSE	\$17,300	\$13,705	\$16,700	\$12,570
ARTISTIC SUPPORT	\$6,150	\$4,460	\$4,800	\$2,984
TECHNICAL SUPPORT	<u>\$17,900</u>	<u>\$15,153</u>	<u>\$16,500</u>	<u>\$10,005</u>
<b>TOTAL EXPENSE</b>	<b>\$897,245</b>	<b>\$861,994</b>	<b>\$935,847</b>	<b>\$938,162</b>
<b>NET REVENUE OVER EXPENSES</b>	<b>(\$6,745)</b>	<b>\$36,381</b>	<b>(\$14,047)</b>	<b>(\$23,131)</b>
<b>OTHER INCOME/(EXPENSES)</b>				
<b>OTHER INCOME</b>				
DONATIONS	\$40,000	\$41,206	\$35,000	\$43,376
INTEREST	\$250	\$1,468	\$250	\$1,262
STEVENS FUND INTEREST	\$2,000	\$0	\$2,000	\$1,791
DIVIDENDS	\$54,000	\$59,634	\$54,000	\$58,622
DISTRIBUTIONS - INVESTMENT ACCOUNT	\$0	\$10,959	\$0	\$24,549
REALIZED & UNREALIZED GAINS	<u>\$0</u>	<u>\$185,652</u>	<u>\$0</u>	<u>\$2,545</u>
<b>TOTAL OTHER INCOME</b>	<b>\$96,250</b>	<b>\$298,920</b>	<b>\$91,250</b>	<b>\$132,145</b>
<b>OTHER EXPENSES</b>				
DEPRECIATION	<u>(\$78,200)</u>	<u>(\$68,588)</u>	(\$73,000)	(\$67,978)
INVESTMENT MANAGEMENT FEES	<u>\$0</u>	<u>(\$26,289)</u>	<u>\$0</u>	<u>(\$27,608)</u>
<b>TOTAL OTHER EXPENSE</b>	<b>(\$78,200)</b>	<b>(\$94,877)</b>	<b>(\$73,000)</b>	<b>(\$95,586)</b>
<b>NET OTHER INCOME/(EXPENSES)</b>	<b>\$18,050</b>	<b>\$204,043</b>	<b>\$18,250</b>	<b>\$36,559</b>
<b>NET INCOME/(LOSS) - OPERATIONS</b>	<b>\$11,305</b>	<b>\$240,424</b>	<b>\$4,203</b>	<b>\$13,428</b>